

**Bright Beginnings Childcare and Learning Centers
Employment Application**

Applicant Information			Date: _____
Name: (Last)	(First)	(Middle)	Social Security Number
Current Address (Street)	(City)	(State)	(Zip Code)
Email Address:		Cell/Phone Number w/area code	

Type of Position Desired
Manager-Supervisor, Teacher, Assistant Teacher, Breaker/ Floater, Cook, Bus/Van Driver, Other ...Full time ...Part time ...Summer ...Temporary ...Substitute ...Other
Date available to work for Bright Beginnings _____ Salary expected _____/hr.
Why do you seek this position?
How were you referred to Bright Beginnings Childcare and Learning Centers?

Personal Information								
To comply with the Immigration Reform and Control Act, if you are hired you will be required to provide documents to establish your identity and your authorization to be employed in the United States. Such documents will be required on the first business day following your hire, or upon your first day of work.								
Have you ever been convicted of any crime (misdemeanor or felony) including child abuse, child neglect, or an unlawful sexual offense? Yes No If Yes, please explain below.								
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:15%;">Date</th> <th style="width:30%;">Location</th> <th style="width:40%;">Charge</th> <th style="width:15%;">Sentence</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Date	Location	Charge	Sentence				
Date	Location	Charge	Sentence					
<small>(Disclosure of a criminal record will not necessarily disqualify you for employment. Each conviction will be evaluated on its own merits with respect to time, circumstances and seriousness, in relation to the job for which you are applying.)</small>								

As an EQUAL EMPLOYMENT OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER, Bright Beginnings Childcare and Learning Centers does not discriminate against applicants or employees because of their age, race, color, religion, national origin, sex (except where sex is a bona-fide occupational qualification) or on any other basis prohibited by law. Furthermore, Bright Beginnings will not discriminate against any applicant or employee because he or she is mentally or physically disabled, disabled veteran, or a veteran of the Vietnam era, provided he or she is qualified and meets the requirements established by Bright Beginnings for the job.

SUPPLEMENTAL INFORMATION FOR DRIVING EMPLOYMENT ONLY				Are you 21 or older? _____
Driver's License History				
State	License Number	Type License	Restrictions	Expiration Date
Violations (List all citations and accidents within the last 5 years, except parking tickets)				
Approx. Date	Violation or Accident	Location	Disposition	
Has your license ever been suspended or revoked? Y N		Has your Auto Insurance ever been cancelled? Y N		
If you answered yes to any of the above questions, please explain in detail.				

Record of Education				
Name and Address of School	Dates Attended From ... To	Graduate Yes / No	Degree/ Diploma	Major / Minor Fields of Study
High School (last attended)				
Colleges / Universities / Technical				
Other				

List any clubs, organizations, societies, or professional groups you belong to which have a direct relationship to your qualifications for the job in which you are seeking.

List any "life saving" or other emergency medical training courses you have completed. Give Dates completed:

CPR (child and adult) First Aid Abuse/Neglect (CAN training) Other...

List any special skills or classes which directly relate to the job for which you are applying.

SID's Shaken Baby Syndrome Inclusion training WEMLS SEFEL
 Infant/Toddler Credential Preschool Credential Administrator Credential

Experience Related to Childcare (most recent experience first)		
<u>1. Name and Address of Employer</u>	<u>2. Name and Address of Employer</u>	<u>3. Name and Address of Employer</u>
Phone Number:	Phone Number:	Phone Number:
Manager:	Manager:	Manager:
Wage/hr. or Salary:	Wage/hr. or Salary:	Wage/hr. or Salary:
Dates Employed:	Dates Employed:	Dates Employed:
Reason for leaving:	Reason for leaving:	Reason for leaving:
May we contact them?	May we contact them?	May we contact them?
Business/Personal Reference:	Business/Personal Reference:	Business/Personal Reference:
Address:	Address:	Address:
Cell/Phone #:	Cell/Phone #:	Cell/Phone #:
Email:	Email:	Email:
Relationship:	Relationship:	Relationship:

This application shall only remain active for one year. After one year, if you are still interested in employment at Bright Beginnings, you must fill out a new application.

Signature of Applicant

Date